

What Needs to be in your COVID-19 Crisis Communications Toolkit?

- A crisis communications contact flow chart of who to call, who will be managing internal communications, media inquiries and social channels etc.
- FAQs (see below)
- General COVID-19 tips and resources
- Inquiry protocol, including media
 - This will offer consistency of messaging across the franchise and give franchisees the confidence in how they are managing and communicating the issue at the local level
- Standby statements and communications materials. These include:
 - A confirmed case locally in the community
 - A confirmed case of an infected employee or customer
 - A confirmed COVID-19 death of an employee or customer
 - Corporate office or store closing statement